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| Double Spaced |  | Introduction  -lead/hook  -summary of issue  -thesis statement |  |
| 12 Point Font |  | 3 Body Paragraphs for Claim  -Topic Sentences  -1 fact/quote per paragraph  -Explanation of facts/quotes in own words  -Transition sentence to next paragraph |  |
| Times New Roman |  | Counterclaim  -Topic Sentence  -Refutation  -Fact/quote |  |
| Heading Correct (Student name, teacher name, class, date) |  | Conclusion  -Restate Thesis  -2-3 sentences restating main points  -Solution to problem/Prediction |  |
| Title Centered and doesn’t say ‘title’ |  | Grammar & Mechanics |  |

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